



Seneca Flight Operations
A division of Seneca Foods Corporation

AFTER HOURS CALL IN REQUEST (KPEO)

IMPORTANT – New York State now requires any employee called in after-hours must be paid for 4 hours regardless of actual time worked. Therefore, we must impose a 2 hour minimum (\$170).

DATE/TIME/SERVICES

Date Requested: _____ Time Requested: From _____ to _____

Aircraft Tail Number: _____ Aircraft Type: _____

Requested Services (Please check all that apply)

- Rental Car Fueling Lav Service Catering Crew Car Hangar Storage
 Other _____

CUSTOMER INFORMATION

Customer Name: _____ Contact: _____

Phone: _____ Fax: _____ Email: _____

Address: _____

Flight Crew name(s) and Phone: _____

Credit Card Information:

Card Type: _____ Card Number: _____

Expiration Date: _____ Billing Zip Code: _____

SENECA CONTACT INFORMATION

Employee who will be serving you: _____

Contact Phone Number: _____

Alternate Contact and Phone: _____

AGREEMENT

Seneca Flight Operations will have an employee report to the airport at the assigned time. Call in fees, at an hourly rate of \$85, commence at that time with a 2 hour minimum. Should your flight be cancelled, diverted or delayed, you must call the employee number provided. If you do not call and do not utilize the services provided, you will be billed for 2 hours of service or a total of \$170.

Agreed to by: _____ Date: _____

PLEASE RETURN THIS AGREEMENT TO:

SENECA FLIGHT OPERATIONS (315) 536-4558 (FAX) (315) 536-4471 (MAIN PHONE)